



COUNCIL AGENDA

Monday, March 16, 2026 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
Council, March 2, 2026 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five-minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2026-009

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH FED EXCAVATING, INC. IN AN AMOUNT NOT TO EXCEED \$12,000 FOR THE REPAIR OF EXISTING CATCH BASINS WITHIN THE VILLAGE STORMWATER SYSTEM

ORDINANCE NO. 2026-010

AN ORDINANCE ENACTING CHAPTER 155 OF THE WAYNESVILLE CODIFIED ORDINANCES REGARDING VACANT BUILDING REGISTRATION

Second Reading of Ordinances and Resolutions:

None

Tabled:

None

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

April 6th, 2026, at 7:00 pm

Upcoming Meetings and Events:

MOMS Committee Meeting, March 16, 2026 @ 5:00 p.m.

Finance Meeting, March 16, 2026 @ 6:00 p.m.

Historic Preservation Committee, March 18, 2026 @ 5:30 p.m.

BZA, March 25, 2026 @ 5:30 p.m.

Public Works Committee, April 6, 2026 @ 6:00 p.m.

Historic Preservation Board Working Session, April 22nd @ 5:30 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
March 2, 2026 at 7:00 pm**

Present: Mr. Chris Colvin
Mr. Zack Gallagher
Mayor Earl Isaacs
Mr. Troy Lauffer
Mrs. Connie Miller
Mr. David Nation
Mr. Adam Powell

Village Staff Present: Jeffery Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, March 2, 2026.

.....

Mayor Isaacs called the meeting to order at 7:05 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Mayor Isaacs said he was glad to see the Fourth Street project moving forward and happy that Council continues to make more improvements to the Village’s infrastructure.

Disposition of Previous Minutes

Mr. Colvin made a motion to approve the minutes for the Council meeting on February 17, 2026, as written, and Mr. Nation seconded the motion.

Motion – Colvin
Second – Nation

Roll Call – 7 yeas

.....

Public Recognition/Visitors Comments

Chief Jason Beckett of the Wayne Township Fire Department presented the department’s 2025 annual report. He stated that the fire department responded to a total of 1336 calls, with 901 EMS runs and 435 fire runs. He was proud to announce that response times have continued to

improve as the department's staff has increased. Chief Beckett noted that the fire department appropriated \$1,479,000 but spent only \$ 1 million. The department received \$60,905 in grants to purchase new radios, hoses, and AEDs. Chief Beckett mentioned that the department's 2026 goals include continuing ALS growth, maintaining fiscal discipline, and preserving the four-person staff.

Mrs. Miller asked what ALS stood for. Chief Beckett responded that it stands for Advanced Life Support, another level of EMS care staffed by certified paramedics that helps transport cardiac patients.

Mr. Lauffer asked why the numbers for Squad 91 decreased. Chief Beckett explained that this was because volunteer numbers are declining. Currently, there are two people on staff around the clock. Mr. Lauffer asked if the fire department charges people for services. Chief Beckett said they do soft billing, and insurance usually pays for EMS runs. The department recovered about \$200K last year through soft billing, which was a 40% increase in revenue over the past four years. His plan is to recover 75% through soft billing and hopes to get more EMS staffing, which makes up 85% of the runs.

.....

Old Business

Mr. Forbes stated that the Council has been provided with the latest version of the vacant building ordinance. He explained that this is a proposed update to the Village's code and would work alongside the current property maintenance codes. This would require property owners to register vacant buildings with the Village. There would be a registration process and an annual fee. The fee is tiered and proposed to be \$100 for residences, \$300 for other types of buildings, and \$1,000 for buildings within the historic district. Mr. Forbes explained that the high fee for the historic district is due to the importance of preserving the buildings, and that historic buildings are more likely to fall into disrepair when vacant. This would provide an extra layer of protection to the historic district. The ordinance would also give the zoning inspector the authority to conduct inspections to ensure buildings are properly maintained. Mr. Forbes continued to explain that this is not intended to be a hardship, and the ordinance provides for hardship exemptions, which could include fee reductions or waivers. This process is outlined in the ordinance and is handled on a case-by-case basis. Mr. Forbes stated that the next step would be to adopt the code, which would create a new chapter in the Village's code.

Mrs. Miller inquired whether residences within the historic District would be subject to the \$1,000 registration fee. Mr. Forbes responded that if the property is located in the Historical overlay District, then it would be. However, he mentioned there is an opportunity to apply for a reduction or exemption. Mr. Gallagher added that the wording allows staff to exercise discretion while adhering to built-in standards.

Ms. Morley asked if snowbirds need to register. Mr. Forbes responded that only vacant buildings, not unoccupied ones, must register.

Mr. Lauffer asked if Council would have the ability to waive the fees. Mr. Forbes suggested that be left to the discretion of the administrator. He explained that Council is the legislative body that sets the rules, and then staff is responsible for implementing them. He added that there is an appeal process; if an individual disagrees with the staff's opinion, they can present their case to Council.

Mr. Lauffer asked if this would apply to the entire Village. Mr. Forbes confirmed that it does, with a particular focus on the historic district, as these buildings can quickly fall into disrepair if not properly maintained.

Mr. Forbes stated that this proposed ordinance is a living document and can be amended in the future to address any issues that may arise. Mr. Powell added that the ordinance was introduced because Council members believe it is needed. If it does not work or the Council determines there is no longer a need for it, then it can always be repealed.

Mr. Colvin motioned to have Mr. Forbes draft legislation based on the presented draft for vacant buildings, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 7 years

Currently, Mr. Nation inquired about the status of the contest for the Village logo redesign. Chief Copeland mentioned he has received several entries; however, the High School Art teacher has her students working on a project to submit additional ideas and would like to give them a chance to participate. It was then discussed who would be responsible for selecting the winning logo. Mr. Lauffer nominated Mrs. Miller, Mr. Nation, and Mr. Gallagher to form a committee to review the entries and present their recommendations to the Council.

Mr. Nation asked if there has been any follow-up on the possible merger with Corwin. Chief Copeland stated that he placed a call to the Mayor of Corwin, but has not heard back.

Mr. Nation mentioned that there was a discussion at the last Finance Committee meeting regarding HB 96 and cybersecurity. The Chief stated he will continue to look into this.

.....

Reports

Finance

The Finance Committee will meet on March 16th at 6:00 p.m.

Public Works Report

The Public Works Committee met this evening and will meet again on April 6, 2026, at 6:00 p.m. The public is encouraged to attend.

Special Committee Reports

The MOMS Committee met this evening and will meet again on April 16, 2026, at 5:00 p.m. They continue to discuss and work on the potential creation of a SID (Special Improvement District). The group was very grateful for the Village's agreement to cover the fees for this process.

Village Manager Report

- Chief Copeland said he received a thank you from the Stubbs Family for providing flowers for Bill Stubbs's funeral.
- Ryan Oder of ODOT provided updates on the traffic light at North and Route 42. The poles are scheduled for delivery by May, and crews are expected to start widening the turning lanes and curb work in April.
- JL Kuck completed installing the 8-inch line from Well 10 to connect with the current system. Samples were tested and came back good. The line was pressure tested and connected to the Village's SCADA system. PCI is scheduled to run the electrical to the new well. The plan is to have Well 10 operational by April.
- SmithCorp is on schedule for Fourth Street despite the weather and is expected to be completed in May.
- Chief Copeland applied for an EMA Grant to cover expenses during the snowstorm, including reimbursement for salt, fuel, and overtime. The total amount the Village requested was \$28,900.
- Joe Garret from Trebel met with the Public Works Committee to discuss the Village's aggregate.
- Chief Copeland attended a walkthrough with the owner and his contractor for repairs to the Hammel House. The plan is to rebuild the building as it was before the fire. Chief Copeland stated he will continue to monitor this.
- Well, 7 has been showing fatigue, and Moody was hired to replace the motor and clean the screen.
- Chief Copeland shared the article he wrote for Township Magazine about email and phone scams. Unfortunately, these scams have been very common throughout the Village and Township.

Police Report

- February's Calls for Service and Mayor Court month-end reports will be provided at the next Council meeting since the month ended on the weekend.
- The Code Enforcement report was provided for review.

- The job description for the new Code Enforcement Officer has been shared for review.
- Chief Copeland presented at the Little Kings Career Day.

Mrs. Miller inquired about the address at 272 North Street. She mentioned that this is not the correct address, so any mail sent there likely wouldn't reach the property owner. She added that the address is vacant and located on the same parcel as 298 North Street. Chief Copeland stated he will have Sgt. Denlinger investigate this.

Financial Director Report

- Ms. Morley explained there are two ordinances on tonight's agenda. One to approve the final appropriations for 2026. The other is to increase the funds' revenues for the OPWC grants. She explained these revenues were based on the budget submitted to the County in April 2025. The Village now has more accurate numbers that need to be updated.

Law Report

None

Mr. Nation asked Mr. Forbes whether the Village can do anything about properties on Main Street that are connected to other properties and do not carry property insurance. He mentioned that it poses a direct threat to those connecting properties if a fire were to occur. Mr. Forbes said he would look into this.

Mr. Nation inquired about fire code violations and whether these properties can be recited. Mr. Forbes explained that in the Village's code, it is considered a minor misdemeanor, and each day constitutes a new violation. However, courts are not fond of this approach because each new citation creates a separate case, overloading the court system. It is preferable that each citation be resolved before reciting.

New Business

Joe Garrett of Trebel Energy presented the Council with an amendment to the contract for the Village's Aggregate Program. He stated that this is the same one that the Council previously approved, but it raises the upper limit of what Trebel can consider for the rates. He added that this will give them more time to lock in a better rate.

Mr. Gallagher motioned to approve the amendment to the Energy Consulting and Management Agreement, allowing limited agency authority to allow Trebel Energy LLC to purchase electric and natural gas supply for the Village's aggregate programs. Mr. Lauffer seconded the motion.

Motion – Gallagher
Second – Lauffer

Roll Call – 7 yeas

Mr. Nation motioned not to request a hearing for the transfer of the liquor license for the Village Family Restaurant, and Mr. Powell seconded the motion.

Motion – Nation
Second – Powell

Roll Call – 7 yeas

Legislation

First Reading of Ordinances and Resolutions

Resolution No. 2026-007

A Resolution Amending the Appropriations for the Village of Waynesville for Calendar Year 2026 (Amendment No. 2) and Declaring an Emergency

Mrs. Miller motioned to waive the two-reading rule for Resolution 2026-007, and Mr. Powell seconded the motion.

Motion – Miller
Second – Powell

Roll Call – 7 yeas

Mrs. Miller motioned to adopt Resolution 2026-0007 as an emergency, and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Roll Call – 7 yeas

Resolution No. 2026-008

A Resolution Adopting the Permanent Appropriations for the Village of Waynesville for Calendar Year 2026 and Declaring an Emergency.

Mr. Colvin motioned to waive the two-reading rule for Resolution 2026-008, and Mr. Lauffer seconded the motion.

Motion – Colvin
Second – Lauffer

Roll Call – 7 yeas

Mrs. Miller motioned to adopt Resolution 2026-008 as an emergency, and Mr. Nation seconded the motion.

Motion – Miller
Second – Nation

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

Ordinance 2026 – 004

Authorizing Participation in the Greater Warren County Drug Task Force and Authorizing the Village Manager to Execute the Related Memorandum of Understanding

Mr. Lauffer motioned to adopt Ordinance 2026-004 as an emergency, and Mr. Powell seconded the motion.

Motion – Lauffer
Second – Powell

Roll Call – 7 yeas

Tabled Ordinances and Resolutions

None

Executive Session

None

All were in favor of adjourning at 8:28 p.m.

Date: _____

Jamie Morley, Clerk of Council

Council Report

March 16, 2026

Chief Copeland

Manager

- I have been working with Ryan Oeder, ODOT Transportation Manager, on the 2502326 PID 118273 WAR-US 42-20.23 traffic signal project. Phase I will be set up on March 19th and 20th, during which they will construct the dedicated left-turn lanes by closing the inside lanes of SR42. Phase II will be the construction of the curb improvements on North St. and Corwin Ave. During these phases, intersections may be closed or designated for authorized right turns only. The Phase I ODOT project plans are included.
- All the paperwork for the Well #10 Development has been filed and approved by the Ohio Environmental Protection Agency. The Well Log has been submitted and accepted by the Ohio Department of Natural Resources, as observed on their website. Due to heavy rainfall, PCI had to wait until March 10, 2026, to come and take measurements for all the wiring for Well #10. The Village Water Department will be running the additional conduit and quasi boxes needed to connect the electrical system from the new well to the existing wells. Dave Stout from InControl Technology will be coming this week to review our current SCADA system and determine any additions needed for Well #10.
- I received an email from Kelly Maloney, the Director of the Mary L. Cook Library, on March 3rd regarding a storm drain near their new park project on Old Stage that is not functioning properly. An investigation revealed several issues with the storm drain, indicating that it needs to be removed and rebuilt. Additionally, the storm drain is not positioned in the lowest area, causing water to pool approximately 5 to 10 feet away. I prepared Ordinance #2026-009 based on a quote for rebuilding the storm drain and lowering the street swale to redirect stormwater flow into the basin.



- I received a notification regarding the District 10 OPWC PY40 Executive and Integrating Committee project meeting. This year's project slate cutoff score was 61. The Fifth and Sixth Streets water main and resurfacing project received a score of 64, and we were awarded a \$1,139,540.00 grant. This project will follow the Fourth Street project, and I have included a copy of the awarded municipalities for your review.

- The Village Water Department staff bituminous-sealed several locations around the Village that had water repairs over the winter. The tack coat tar seal bonds the patched surface and waterproofs the joints.



- I spoke with Keith Alexander on March 10th about the progress of the Hammel House located at 121 South Main Street. He informed me that he is scheduling a meeting with the Historical Preservation Committee to get approval for his plans to rebuild the restaurant section of the Hammel House. Additionally, he mentioned that Matthew Lunsford from Matt’s Handyman LLC will be the contractor handling the work. Furthermore, Keith stated that he has a very interested buyer to whom he is considering selling the property. I will continue to monitor the progress.

- I spoke with Jerry Hoffman about two weeks ago, and he is currently collaborating with an engineer to develop his property located next to SR 42, between SR 73 and Corwin Avenue. I would like to remind the Council of the flooding issues associated with this property. These photos were taken on March 5th, approximately one week after my discussion with Mr. Hoffman.



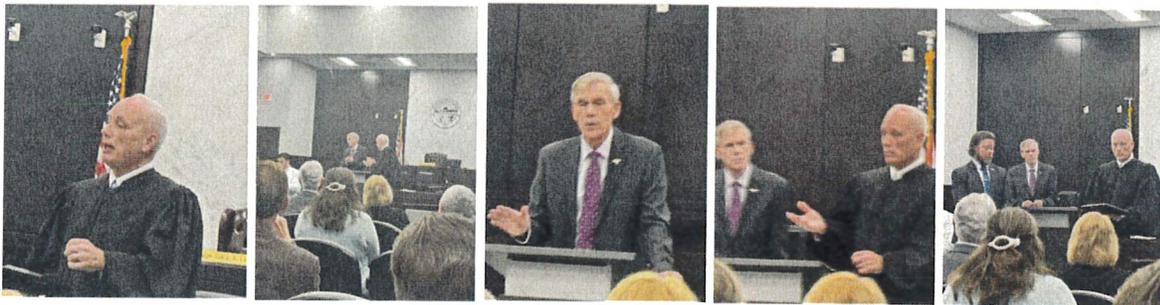
- I posted a job opening for a Code Compliance Officer on our website and Facebook page. We also purchased a 2023 Chevy Equinox, which will serve as the code compliance vehicle. The vehicle will be marked as "Waynesville Code Compliance Officer."



- Cincinnati Bell has contracted Sigma Technologies to install fiber optics in the Village. A permit has been submitted for work on Miami and Third Streets. The Village has received check #8902 in the amount of \$1,109.60, which covers the fees for aerial linear footage, buried linear footage, and opening fees in accordance with our approved permit fees.

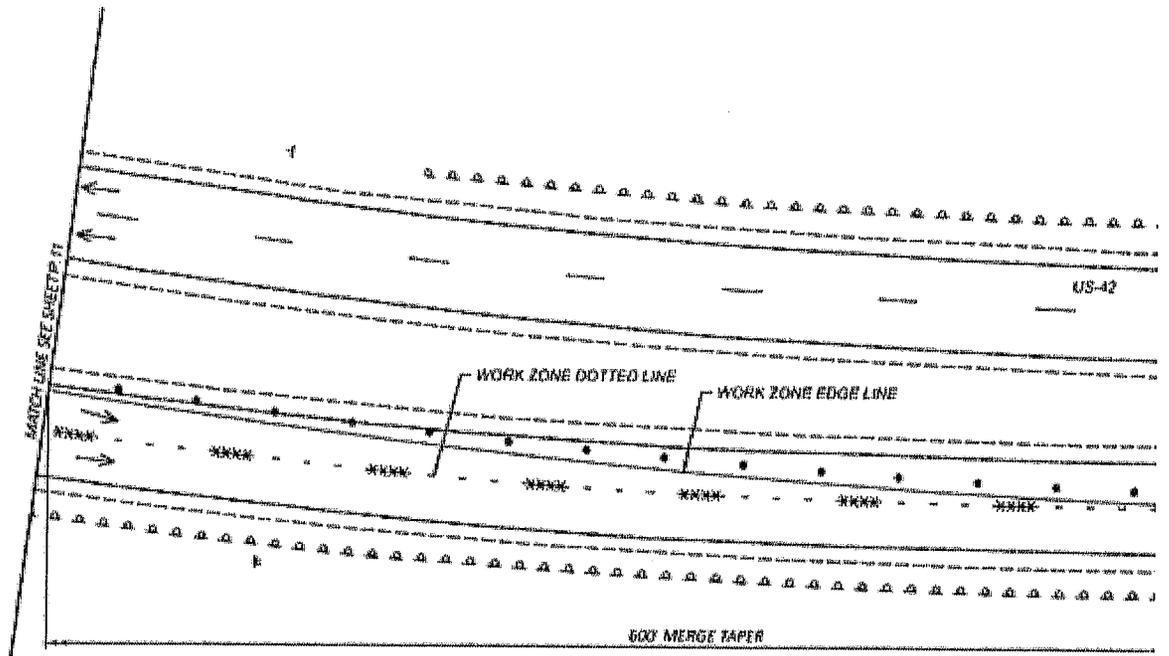
Police

- The dispatched calls for service in February have been included for your review. Please contact me if you have any questions or concerns.
- The February Mayor's Court report is provided for your review. Please contact Ashley or me if you have any questions or concerns.
- I attended the Warren County Veterans Court Graduation on March 4th at 10 a.m. at the new County Courthouse, 880 Memorial Drive, Lebanon. Judge Gary Loxley hosted the event, and Lieutenant General John Hudson was the keynote speaker.



NOTES:

1. EXISTING MARKINGS AND RPM'S CONFLICTING WITH WORK ZONE MARKINGS SHALL BE REMOVED DURING PHASE 1 SET UP AND THEN RESTORED AT THE END OF PHASE 1 PER CMS 6.14.11.

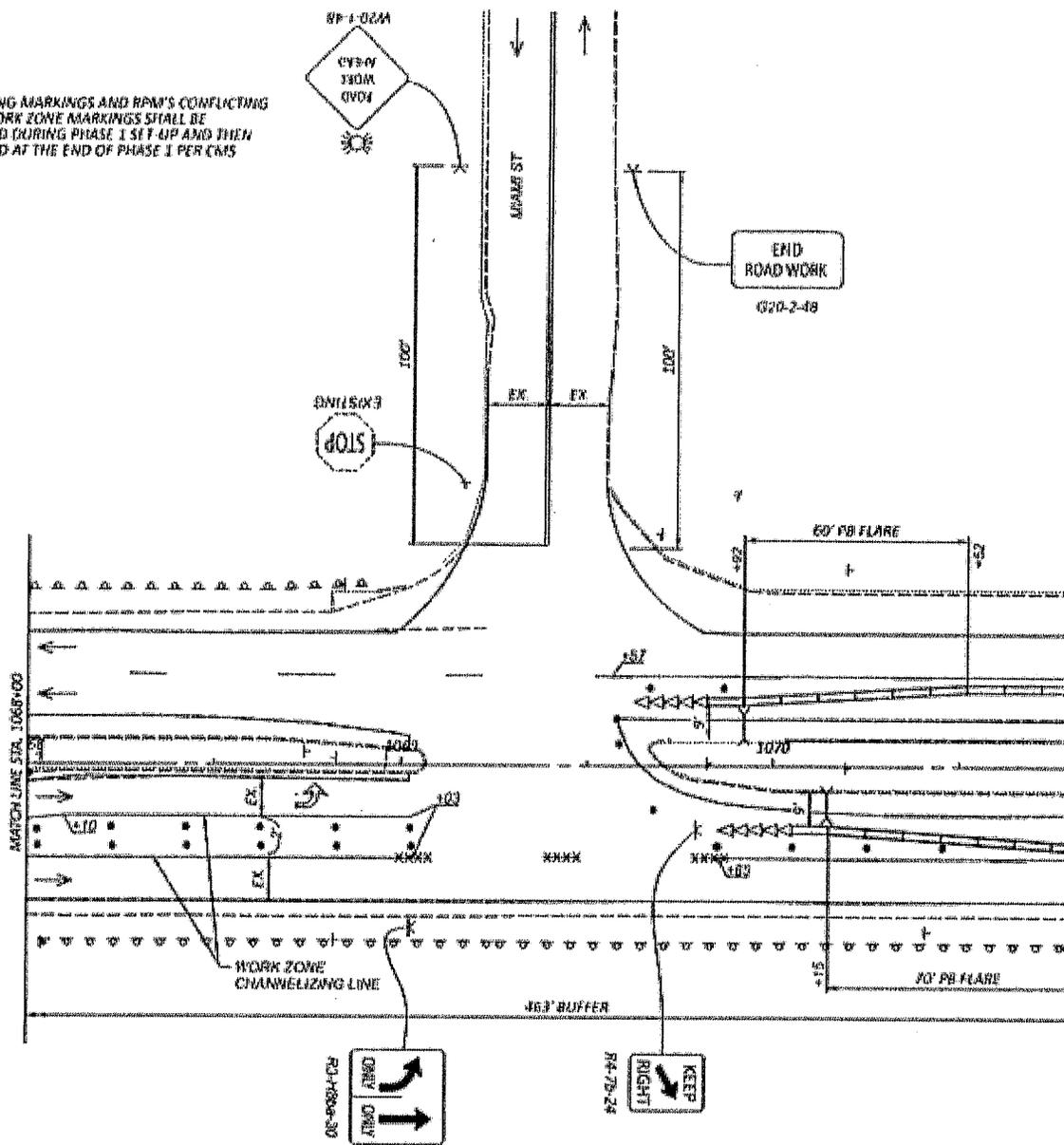


DRUM SPACING CHART	
TANGENT	80' c/c
TAPER	50' c/c
RAINY CLOSURE	10' c/c

WAR-US 42-20.23

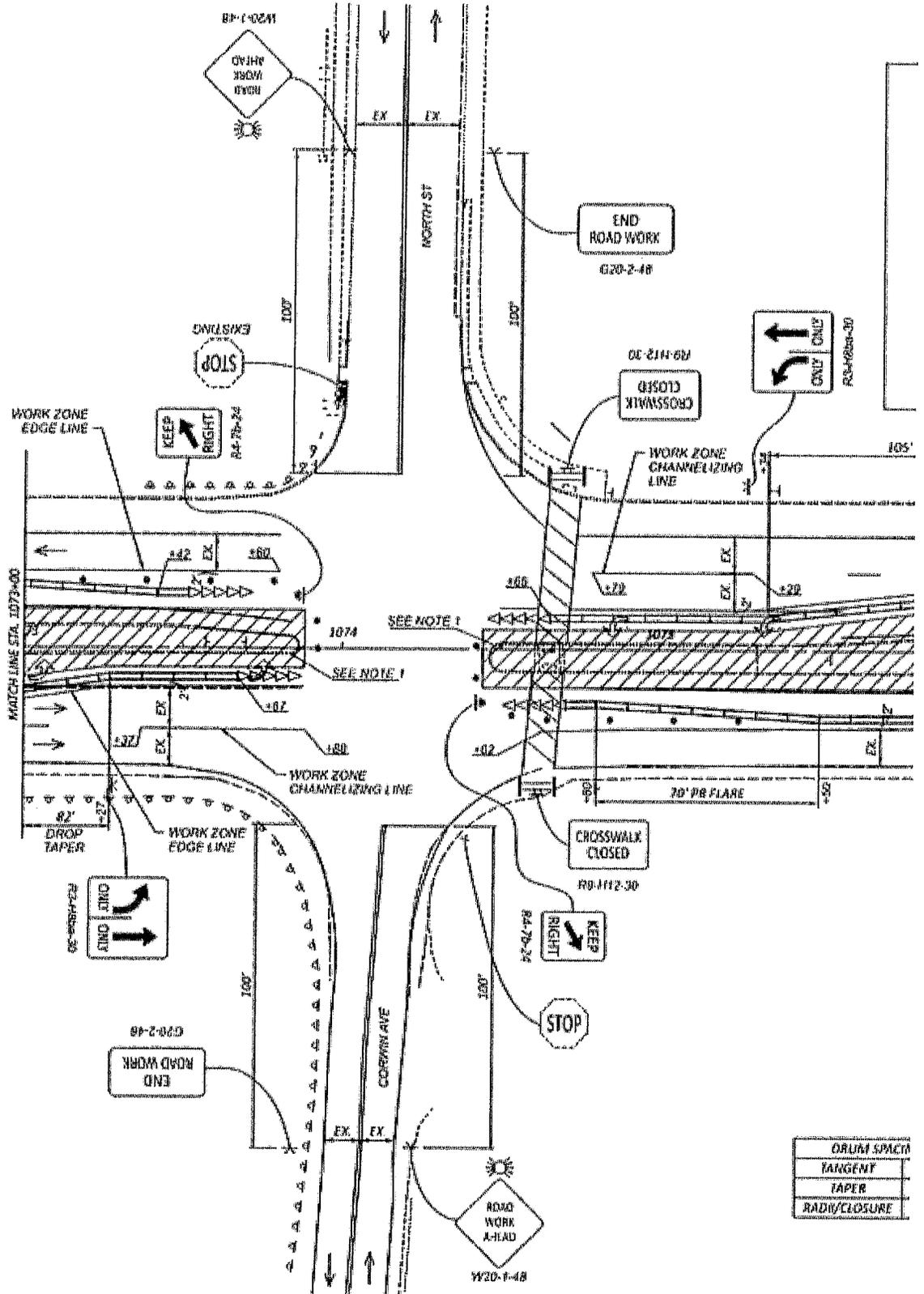
NOTES

1. EXISTING MARKINGS AND RPM'S CONFLICTING WITH WORK ZONE MARKINGS SHALL BE REMOVED DURING PHASE 1 SET UP AND THEN RESTORED AT THE END OF PHASE 1 PER CMS 614.11.



DRUM SPACING CHART	
TANGENT	80' c/c
TAPER	50' c/c
RADIUS/CLOSURE	10' c/c

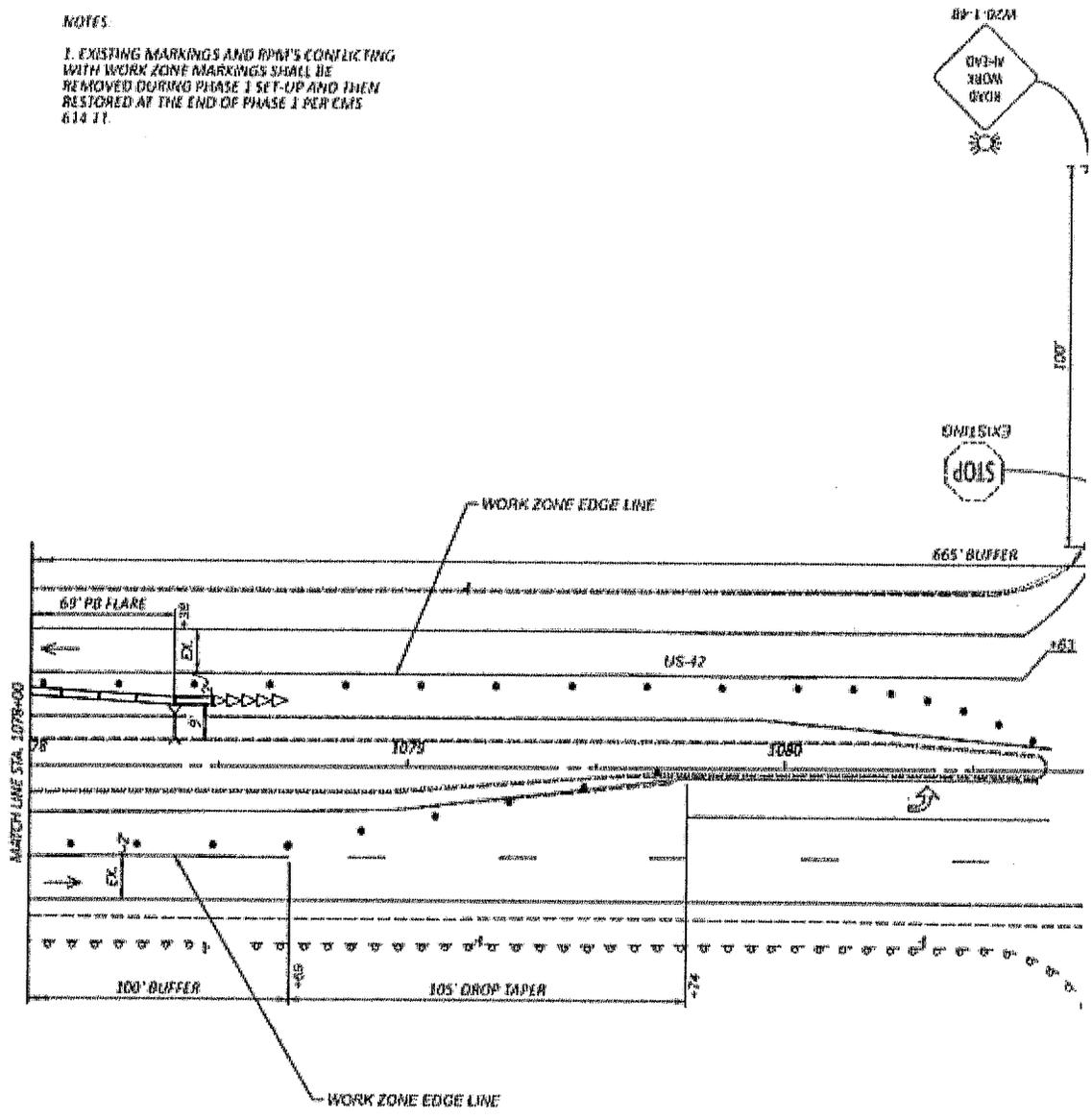
WAR-US 42-20.23



ORIGIN SYMBOL	
TANGENT	
TAPER	
RADIUS/CLOSURE	

NOTES:

1. EXISTING MARKINGS AND RPN'S CONFLICTING WITH WORK ZONE MARKINGS SHALL BE REMOVED DURING PHASE 1 SET-UP AND THEN RESTORED AT THE END OF PHASE 1 PER CMS 614 JJ.

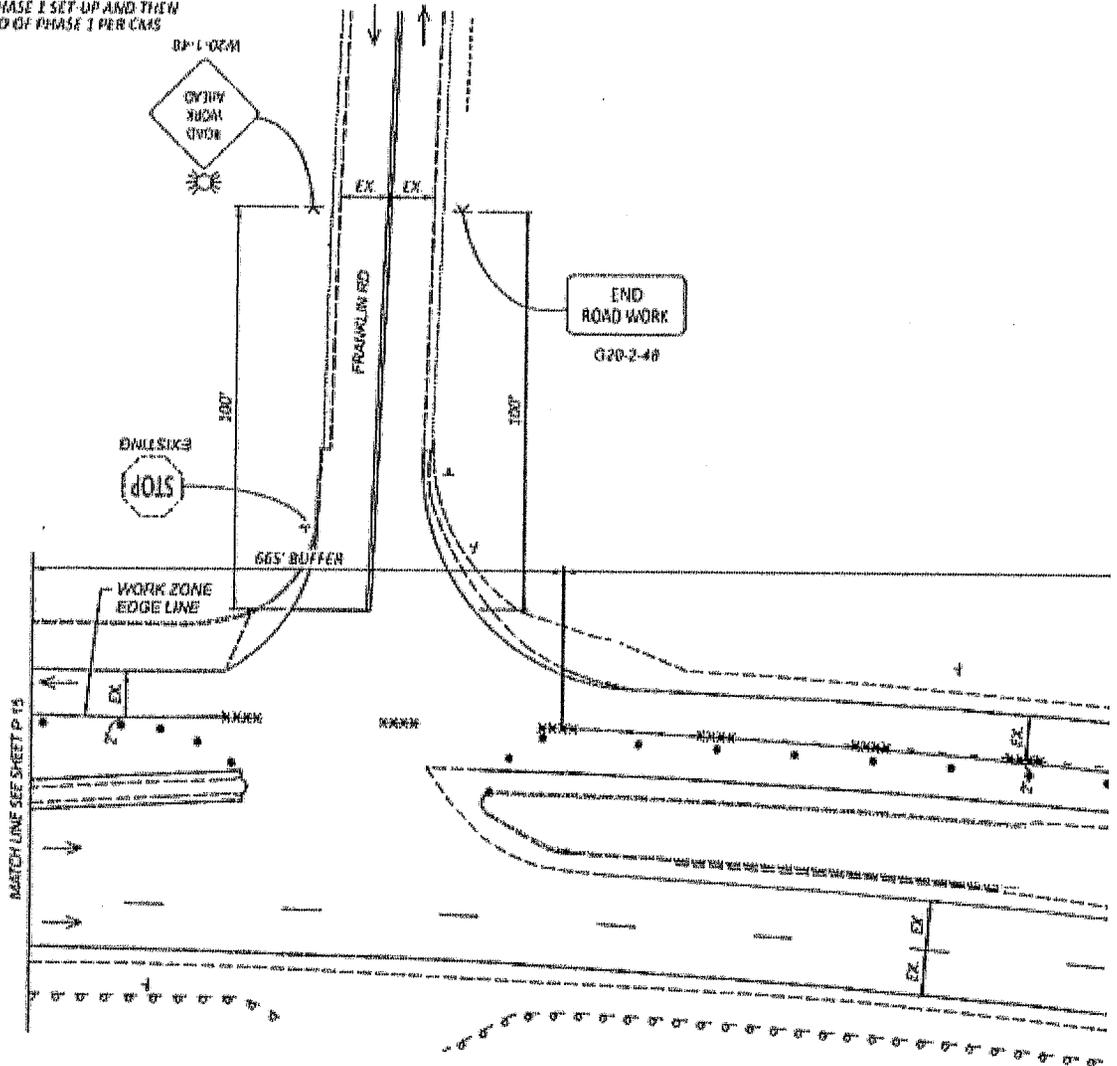


DRUM SPACING CHART	
TANGENT	80' c/c
TAPER	50' c/c
RADN/CLOSURE	10' c/c

WAR-US 42-20.23

NOTES:

1. EXISTING MARKINGS AND RPM'S CONFLICTING WITH WORK ZONE MARKINGS SHALL BE REMOVED DURING PHASE 1 SET-UP AND THEN RESTORED AT THE END OF PHASE 1 PER CMS 614.11

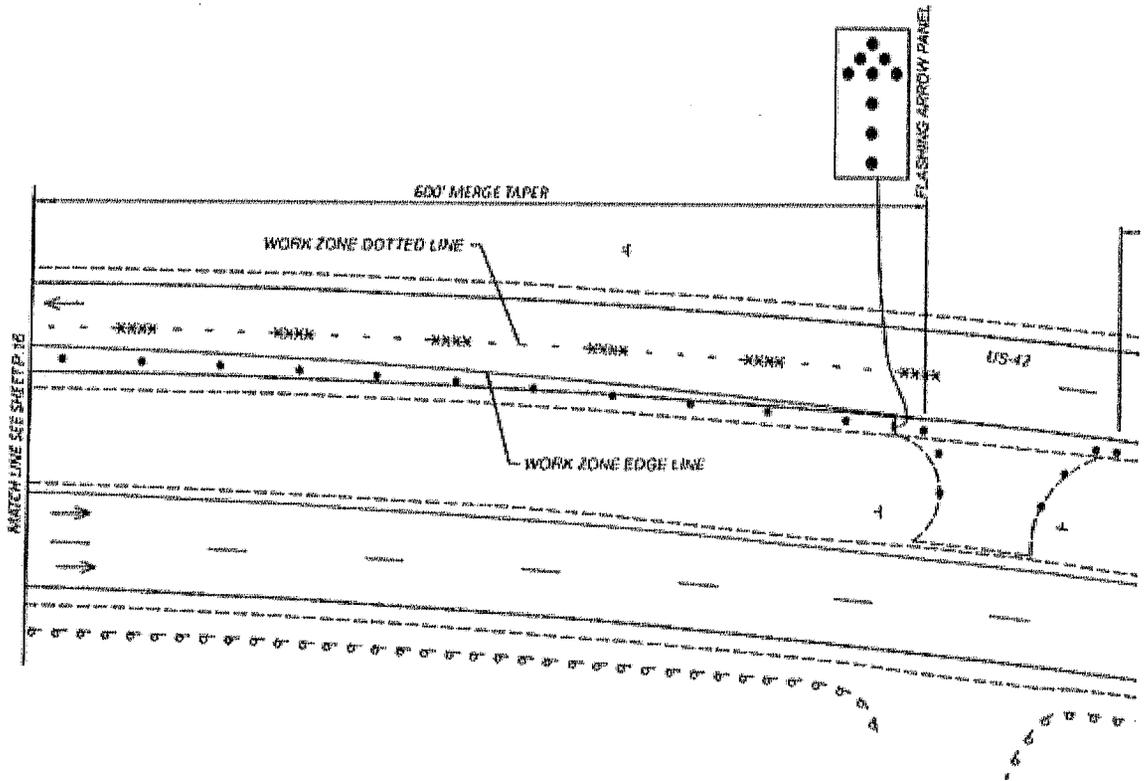


WAR-US 42-20.23

DRUM SPACING CHART	
TANGENT	80'
TAPER	50'
RADIUS/CLOSURE	10'

NOTES.

1. EXISTING MARKINGS AND APAS CONFLICTING WITH WORK ZONE MARKINGS SHALL BE REMOVED DURING PHASE 1 SET-UP AND THEN RESTORED AT THE END OF PHASE 1 PER CMS 614 IT.



DRUM SPACING CHART	
TANGENT	80' c/c
TAPER	50' c/c
RADIUS/CLOSURE	10' c/c

WAR-US 42-20-23

Thanks,



**Department of
Transportation**

Ryan Oeder

Transportation Manager 3, CPA

District 8 Construction

505 S. SR-741, Lebanon, Ohio 45036

D: 513-594-5507 C: 513-594-5507

Ryan.Oeder@dot.ohio.gov

PY40/2025 (FY2026)					\$ 22,233,785	<allocation +5%	\$ 5,025,156
					\$ (253,583)		\$ 49,916
					\$ 22,487,368		\$ 4,975,240
CO	Subdivision	Project Name		Total Score	Grant Request	Accumulative Grant	Loan Request
BUT	City of Hamilton	Azel Ave, Ross Ave, S McKinley Ave Water Main and Roadway	3	71	LOAN ONLY		\$ 1,400,000
CLI	City of Wilmington	North Spring St, Phase 1	3	60	LOAN ONLY		\$ 1,100,000
BUT	City of Trenton	Trenton Water Service Replacement and Street Resurfacing	3	54	LOAN ONLY		\$ 452,801
BUT	City of Monroe	South Union Rd PRV/Meter Facility	3	46	LOAN ONLY		\$ 181,079
WAR	City of Franklin	South Main St Resurfacing, Phase 1 (ODOT PID 119985)	1	72	\$ 200,000	\$ 200,000	\$ -
CLI	Clinton County	Antioch Rd Systemic Safety Improvement 2025	1	71	\$ 978,998	\$ 1,178,998	\$ -
BUT	City of Hamilton	Hamilton Road Improvements 2026-2027	1	71	\$ 1,450,000	\$ 2,628,998	\$ -
CLE	Clermont County	Chapel Road Water Main Replacement	3	71	\$ 1,000,000	\$ 3,628,998	\$ -
WAR	City of Franklin	4th Street Water Tower Repainting	3	69	\$ 539,000	\$ 4,167,998	\$ -
CLE	Village of New Richmond	CLE-US 52-4.67 Roundabout (Front Street)	1	68	\$ 577,327	\$ 4,745,325	\$ -
BUT	City of Middletown	Middletown Road Improvements PY40	1	68	\$ 1,200,000	\$ 5,945,325	\$ -
WAR	City of Mason	Cedar Village Drive / Snider Road Resurfacing	1	68	\$ 488,433	\$ 6,433,758	\$ -
CLE	Clermont County	2026 Landslide Repairs Part 1	1	68	\$ 1,198,430	\$ 7,632,188	\$ -
BUT	City of Oxford	Oxford Roadway	1	67	\$ 330,000	\$ 7,962,188	\$ -
WAR	City of Lebanon	Suncrest Drive & Meadow Lane Reconstruction	1	66	\$ 900,000	\$ 8,862,188	\$ -
WAR	Warren County	Bethany Rd and Hudson Hills Lane/ Melampy Creek Lane Roundabout	1	66	\$ 1,225,000	\$ 10,087,188	\$ -
CLI	Clinton County	Farmers Rd Safety Improvement 2025	1	65	\$ 446,580	\$ 10,533,768	\$ -
BUT	Butler County	Netherland Lois Horseshoe Bend 6 inch Water Main Replacement	3	65	\$ 770,028	\$ 11,303,796	\$ -
WAR	Warren County	South Cove Water Main Replacement	3	65	\$ 536,758	\$ 11,840,554	\$ -
CLE	Goshen Twp of Clermont	Smith, Fay and Charles Snider Repaving	1	65	\$ 495,540	\$ 12,336,094	\$ -
CLE	Union Twp of Clermont	Old SR 74 Widening and Storm Water	1	65	\$ 744,479	\$ 13,080,573	\$ -
BUT	Southwest Regional Water District	Mosiman Rd Water Main Replacement Ph.1	3	65	\$ 904,442	\$ 13,985,015	\$ 941,358
CLI	City of Wilmington	Curtis Drive Reconstruction	1	64	\$ 650,000	\$ 14,635,015	\$ -
WAR	Village of Waynesville	Fifth and Sixth Streets Water Main and Resurfacing	3	64	\$ 1,139,540	\$ 15,774,555	\$ -
WAR	City of South Lebanon	Water Tower Painting	3	63	\$ 323,400	\$ 16,097,955	\$ -

PY40/2025 (FY2026)					\$ 22,233,785	<allocation +5%	\$ 5,025,156	
					\$ (253,583)		\$ 49,916	
					\$ 22,487,368		\$ 4,975,240	
CO	Subdivision	Project Name		Total Score	Grant Request	Accumulative Grant	Loan Request	
CLE	Clermont County	2026 Bridge Replacements	2	63	\$ 958,755	\$ 17,056,710	\$ -	
CLE	Village of Williamsburg	Fifth Street Water Main Replacement	3	63	\$ 1,425,634	\$ 18,482,344	\$ -	
BUT	Butler County	Tylersville Road Widening	1	62	\$ 1,591,667	\$ 20,074,011	\$ -	
BUT	City of Monroe	North Garver Rd	1	62	\$ 1,024,213	\$ 21,098,224	\$ 900,000	
BUT	Butler County	Somerville Rd Bridge Replacement #1.596	2	61	\$ 445,933	\$ 21,544,157	\$ -	
CLE	Village of Bethel	Burke Park Vehicular Bridge Replacement	2	61	\$ 433,661	\$ 21,977,818	\$ -	
CLE	Clermont County	2026 Landslide Repairs Part 2	1	61	\$ 509,550	\$ 22,487,368	\$ -	
CLI	Clinton County	Second Creek Systemic Safety Improvement 2025	1	59	\$ 558,115	\$ 23,045,483	\$ -	
WAR	City of South Lebanon	Zoar Road Stabilization	1	59	\$ 236,180	\$ 23,281,663	\$ -	
SG 1	CLI	Washington Twp of Clinton	Lazenby Rd Reconstruction	1	59	\$ 303,422	\$ 23,585,085	\$ -
WAR	City of Mason	Kings Mills Roadway	1	58	\$ 733,304	\$ 24,318,389	\$ -	
SG 2	CLI	Washington Twp of Clinton	Haynes Rd Reconstruction	1	58	\$ 142,368	\$ 24,460,757	\$ -
SG 3	CLI	Village of Blanchester	Main Street Reconstruction, Phase 1	1	58	\$ 777,795	\$ 25,238,552	\$ -
SG 4	CLI	Village of Sabina	Water Meter Replacement	3	52	\$ 481,900	\$ 25,720,452	\$ -
SG 5	CLE	Village of New Richmond	Market & Willow St	1	51	\$ 246,450	\$ 25,966,902	\$ -
SG 6	CLI	Village of New Vienna	Linkhart Dr Sewer Replacement	4	46	\$ 619,452	\$ 26,586,354	\$ -
	CLE	City of Milford	SR 28/ Main Street Sewer Lining	4	45	\$ 245,000	\$ 26,831,354	
SG 7	CLI	Village of Clarksville	Clarksville Sewer Pump Station Repair	4	43	\$ 243,600	\$ 27,074,954	\$ -
SG 8	CLI	Village of New Vienna	Church St/1st St Water Line	3	42	\$ 450,962	\$ 27,525,916	\$ -
					\$ 27,525,916		\$ 1,841,358	
BUT	City of Fairfield	2027 Annual Street Paving	1	64	\$ -	\$ 13,985,015	\$ -	
CLE	Washington Twp of Clermont	Mullen Road Improvements	1	61	\$ -	\$ 21,977,818	\$ -	

CALLS FOR SERVICE

From Date: 02/01/2026 12:00:00am

To Date: 02/28/2026 11:59:59pm

Type Description	Count
911 Hangup / Silent	3
Abandoned Vehicle	1
Alarm	14
Animal Complaint	1
Business Check	85
Citizen Assist	4
Civil Process	1
Criminal Damaging	1
Directed Patrol	12
Disorderly Conduct/Intox. Subject	1
Domestic Violence	2
Escort	5
Extra Patrol	295
Fire Call	8
Follow Up Investigation	11
Hit Confirmation	1
Juvenile Complaint	3
Lock Out	1
Medical	33
Noise Complaint	4
Notification Only	1
Open Door/Window	1
Overdose	1
Parking Complaint	5
Phone Call	14
Prisoner Transport	2
Road Closure	4
Road Hazard/Disabled Vehicle	3
Road Re-Open	2
Special Detail	18
Suspicious Cir/Per/Veh - Past	1
Suspicious Vehicle	2
Theft	2
Traffic Crash	5
Traffic Offense	3
Traffic Stop	60
Vacation House Check	48
Well Being Check	6
TOTAL	664

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for February 2026

Page : 1
Report Date : 03/02/2026
Report Time : 11:13:06

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Computer Fund	\$449.00	\$801.00	\$693.00
Local Costs	\$1,880.60	\$3,378.00	\$3,021.00
Additional Costs	\$0.00	\$0.00	\$39.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$9,895.60	\$15,345.60	\$8,000.60
Fees			
Fees	\$325.00	\$500.00	\$175.00
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$0.00	\$-132.56
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$12,550.20	\$20,024.60	\$11,796.04
State Revenue From:			
Court Costs			
Victims of Crime	\$441.00	\$801.00	\$675.00
Drug Law Enforcement Fund	\$150.50	\$290.50	\$252.00
Indigent Defense Support Fund (Costs)	\$1,220.00	\$2,220.00	\$1,900.00
Total to State:	\$1,811.50	\$3,311.50	\$2,827.00
Other Revenue From:			
Court Costs			
Indigent Driver ALC Treatment Fund	\$64.50	\$124.50	\$108.00
Restitution			
Restitution	\$0.00	\$0.00	\$155.00
Total to Other:	\$64.50	\$124.50	\$263.00
TOTAL REVENUE *	\$14,426.20	\$23,460.60	\$14,886.04
*Includes credit card receipts of	\$4,440.00	\$7,760.00	\$5,780.00

END OF REPORT

ORDINANCE NO. 2026-009

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH FED EXCAVATING, INC. IN AN AMOUNT NOT TO EXCEED \$12,000 FOR THE REPAIR OF EXISTING CATCH BASINS WITHIN THE VILLAGE STORMWATER SYSTEM

WHEREAS, the Village of Waynesville has requested proposals for work related to the repair of certain catch basins; and

WHEREAS, FED Excavating submitted the lowest and best proposal for said work with a bid not to exceed \$12,000.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. The Village of Waynesville accepts the specifications and agrees that FED Excavating is the lowest bidder.

Section 2. That the Village Manager is hereby authorized to enter into a contract with FED Excavating for work pursuant to the terms of the proposal attached hereto as Exhibit A, incorporated herein by reference.

Section 3. That the Finance Director is hereby authorized to pay a sum not to exceed \$12,000 for said work in accordance with the proposal and specifications attached hereto and incorporated herein by reference.

Section 4. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2026.

Attest: _____
Clerk of Council

Mayor

Proposal

Page No. _____

of _____

Pages

FED EXCAVATING, INC.

P.O. BOX 359
 SPRING VALLEY, OH 45370
 (937) 477-1572

5124

PROPOSAL SUBMITTED TO <i>VILLAGE OF WAYNESVILLE</i>		PHONE	DATE <i>3-9-26</i>
STREET		JOB NAME <i>LIBRARY</i>	
CITY, STATE and ZIP CODE <i>WAYNESVILLE</i>		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*REMOVE & REPLACE CATCH BASIN.
 CUT HOLE INTO PIPE
 REMOVE CURB & ASPHALT
 SAW CUT ASPHALT
 REPLACE ASPHALT
 DIG OUT HOLE IN PIPE
 FIX HOLE & POUR CONCRETE
 RESTORATION*

** WILL NOT POUR CURB BACK*

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

dollars (\$ *11,800⁰⁰*).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____

ORDINANCE NO. 2026-010

AN ORDINANCE ENACTING CHAPTER 155 OF THE WAYNESVILLE CODIFIED ORDINANCES REGARDING VACANT BUILDING REGISTRATION

WHEREAS, in order to protect the public health, safety, and welfare by regulating vacant buildings, to deter blight and deterioration, and to provide enforcement tools to prevent unsafe conditions, as well as to establish heightened requirements for vacant commercial and mixed-use buildings in the Historic Preservation District to protect economic vitality and historic character and to prevent demolition by neglect, Council has determined that it is necessary to adopt Chapter 155 of the Codified Ordinances.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, _____ members elected thereto concurring:

SECTION 1. That Chapter 155, including subchapter 155A, of the Village of Waynesville Codified Ordinances is hereby enacted as set forth in Exhibit "A," attached hereto and fully incorporated herein.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance shall be effective from and after the earliest period allowed by law .

PASSED: _____

ATTEST: _____

Clerk of Council

APPROVED: _____

Mayor

**CHAPTER 155 – VACANT BUILDINGS
AND HISTORIC PRESERVATION DISTRICT VACANT COMMERCIAL
OVERLAY**

155.01 PURPOSE AND INTENT. This chapter supplements the Village Property Maintenance Code ("PMC") to protect the public health, safety, and welfare by regulating vacant buildings, to deter blight and deterioration, and to provide enforcement tools to prevent unsafe conditions. In addition, Subchapter 155A establishes heightened requirements for vacant commercial and mixed-use buildings in the Historic Preservation District to protect economic vitality and historic character and to prevent demolition by neglect.

155.02 APPLICABILITY AND RELATIONSHIP TO PMC. All vacant buildings within the Village are subject to this chapter and the PMC. Where this chapter imposes additional requirements, it shall control. Subchapter 155A applies only to properties within the overlay area described in 155A.02 and shall apply in addition to the requirements of this Chapter 155 and the PMC.

155.03 DEFINITIONS. Terms not defined herein shall have the meanings assigned in the PMC. As used in this chapter:

- **Code Official.** The official designated by the Village to enforce the PMC and this chapter.
- **Owner.** Any person or entity with legal or equitable control of a structure or premises, including a record owner, contract purchaser, mortgagee in possession, receiver, or other person having charge, care, or control.
- **Responsible Agent.** A natural person or entity authorized by the Owner to accept notices and comply with this chapter on the Owner's behalf, with a physical address and telephone number where the Agent may be reached during normal business hours.
- **Vacant Building.** Any structure that is unoccupied for thirty (30) consecutive days or more, or is unsecured, or is vacant due to foreclosure, abandonment, condemnation, or similar circumstances as determined by the Code Official.
- **Vacant Commercial or Mixed-Use Building.** A Vacant Building that is used or intended for commercial use, or a building with both commercial and residential uses.

155.04 REGISTRATION AND ANNUAL FEE. Owners shall register each Vacant Building with the Code Official within thirty (30) days after the building becomes a Vacant Building and shall renew the registration annually until lawful occupancy is restored. Registration shall be on a form approved by the Code Official and shall include,

at a minimum, the Owner's name and contact information, the Responsible Agent's name and contact information (if any), and such additional information as the Code Official reasonably requires for administration of this chapter. The annual registration fee shall be as set forth herein and shall continue until lawful occupancy is restored.

(A) Residential property shall have an annual registration fee of \$100.

(B) All other property outside of the Historic Preservation District shall have an annual registration fee of \$300.

155.05 SECURING REQUIREMENTS. Vacant Buildings shall be secured against unauthorized entry and maintained in compliance with the PMC. Doors, windows, and other openings shall be kept closed, locked, and intact, or otherwise secured in a manner approved by the Code Official.

155.06 MAINTENANCE. The exterior premises of a Vacant Building shall be kept free of debris, hazards, infestation, and unsafe conditions. Yards, accessory structures, and exterior surfaces shall be maintained in accordance with the PMC.

155.07 INSPECTIONS. The Code Official may conduct interior and exterior inspections of Vacant Buildings upon registration, upon complaint, or upon reasonable belief that a violation exists, subject to applicable law regarding entry and inspection.

155.08 NOTICE AND COMPLIANCE. When the Code Official determines that a violation exists, the Code Official shall provide notice to the Owner and Responsible Agent (if any) and shall allow a reasonable time to comply unless emergency conditions exist, in which case the Village may take immediate action as permitted by law.

155.09 ABATEMENT AND COST RECOVERY. The Village may abate violations of the PMC and this chapter and recover its costs as permitted by Ohio law, including certification of costs to the county auditor for collection in the same manner as taxes, and/or other lawful collection methods.

155.10 PENALTIES. Violations of this chapter constitute violations of the PMC. Each day a violation continues shall constitute a separate offense. Nothing in this chapter limits the Village's authority to seek injunctive relief or other remedies authorized by law.

155.11 APPEALS. Appeals from actions of the Code Official shall follow the appeal procedures established in the PMC.

155.12 SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this chapter is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions.

SUBCHAPTER 155A –HISTORIC PRESERVATION DISTRICT VACANT COMMERCIAL OVERLAY

155A.01 PURPOSE. To protect the economic vitality, historic character, and public welfare of the Historic Preservation District by discouraging prolonged commercial vacancy and preventing demolition by neglect.

155A.02 APPLICABILITY. This Subchapter 155A applies only to Vacant Commercial or Mixed-Use Buildings located within the Historic Preservation District (the "Overlay Area").

155A.03 REGISTRATION AND ANNUAL FEE. In addition to registration under 155.04, each Vacant Commercial or Mixed-Use Building in the Overlay Area shall be registered with the Village within thirty (30) days after vacancy and shall be renewed annually. The annual registration fee, payable at the time of registration and each subsequent renewal, shall be one thousand dollars (\$1,000.00) per year and shall continue until lawful occupancy is restored.

155A.04 VACANT BUILDING PLAN OF ACTION. At the time of registration and upon annual renewal, the Owner shall submit a written plan of action in a form approved by the Code Official that includes, at a minimum:

1. The cause of vacancy;
2. The intended future use of the building;
3. A timetable with milestones for re-occupancy or rehabilitation;
4. Interim maintenance and security measures to be implemented while the building is vacant; and
5. The identity and contact information of a local Responsible Agent.

The Code Official shall have the authority to require revisions or supplements to the plan of action required herein if the plan of action fails to demonstrate a good faith effort toward re-occupancy and/or rehabilitation. Failure to submit a plan of action or any revisions or supplements required by the Code Official, or failure to comply with an approved plan of action, constitutes a violation of this Subchapter 155A.

155A.05 MINIMUM MAINTENANCE STANDARDS. Vacant Commercial or Mixed-Use Buildings in the Overlay Area shall be maintained to remain weather-tight and structurally sound and to prevent water intrusion, mold, infestation, and decay. At a minimum, Owners shall maintain windows, doors, masonry, roofing, and foundations, and shall prevent deterioration of historic architectural elements. Failure to meet these standards constitutes demolition by neglect.

155A.06 INSPECTIONS. The Village may conduct interior and exterior inspections of a building subject to this Subchapter 155A upon registration, annually, and upon complaint or observed deterioration, subject to applicable law regarding entry and inspection.

155A.07 CIVIL PENALTIES; LIEN. In addition to any other remedies available under this chapter and the PMC, an Owner who violates this Subchapter 155A shall be subject to a civil penalty of one hundred dollars (\$100.00) per day per violation. Each day a violation continues constitutes a separate offense. Unpaid registration fees, civil penalties, and Village abatement costs may be certified for collection as a lien and/or collected as permitted by Ohio law.

155A.08 APPEALS. Appeals from actions of the Code Official shall follow the appeal procedures established in the PMC.

155A.09 FINDINGS AND POLICY STATEMENT. The Village Council finds that prolonged vacancy in the Overlay Area uniquely threatens the Village's core economic and historic district. This Subchapter 155A is intended to protect that district and is not intended to punish vacancy elsewhere in the Village.

155A.10 HARDSHIP EXEMPTION OR REDUCTION OF VACANT BUILDING REGISTRATION FEE

(A) Purpose.

This section authorizes a limited hardship exemption or reduction of the vacant building registration fee required by section 155A.03 when strict application of the fee would create an undue financial hardship and when the purposes of this Chapter can still be adequately protected.

(B) Eligibility.

An owner may apply for a hardship exemption or reduction of the registration fee upon demonstrating, by clear and convincing evidence, that:

1. Payment of the full registration fee would impose an undue financial hardship; and
2. The hardship is not the result of the owner's willful neglect or failure to maintain the property; and
3. The owner is acting in good faith to bring the property into compliance or return it to productive use; and
4. Granting the exemption will not adversely affect public health, safety, or welfare.

(C) Qualifying Circumstances.

Hardship may include, but is not limited to:

1. The owner is an individual of limited financial means and the property is not income-producing;
2. The owner is experiencing documented medical hardship, disability, or similar extraordinary personal circumstance;
3. The property is subject to probate, foreclosure, bankruptcy, or title litigation outside the owner's control;
4. The property is owned by a nonprofit organization actively seeking rehabilitation funding;
5. Other extraordinary circumstances as determined by the Village Manager.

(D) Application Requirements.

1. Application shall be made in writing on a form provided by the Village.
2. The owner shall submit documentation supporting the hardship claim, which may include tax returns, financial statements, probate filings, court documents, medical verification, or other relevant evidence.
3. The Village may require execution of a financial disclosure affidavit.
4. The burden of proof shall be on the applicant.

(E) Scope of Relief.

The Village may grant:

1. A partial reduction of the registration fee;
2. A temporary waiver not to exceed twelve (12) months;
3. A payment plan; or
4. A deferral conditioned upon compliance with an approved rehabilitation plan.

A full waiver shall be granted only in extraordinary circumstances.

(F) Conditions.

Any hardship relief may be conditioned upon:

1. Submission and compliance with a rehabilitation or maintenance plan;
2. Securing the structure and maintaining insurance;
3. Timely compliance with all applicable building, zoning, and safety codes;
4. Revocation of the exemption upon failure to comply.

(G) Duration and Renewal.

1. Hardship relief shall expire after twelve (12) months unless renewed.
2. Renewal requires reapplication and updated documentation.

3. No exemption shall extend beyond three (3) consecutive years without approval of Council.

(H) Appeal.

Any denial may be appealed pursuant to § 155A.08.

(I) No Automatic Relief.

Hardship relief is discretionary and shall not be construed as creating a right to exemption.

Finance Director Report

March 16, 2026

- The month of February has been balanced and reconciled. Reports have been provided for review. The interest the Village received for the month of February is listed below.
 - STAR Ohio - \$4,770.29 at 3.8%
 - SWEEP Account - \$9,376.32 at 1.6%
 - Checking Account - \$.36 at .01%
- Jim Hough is attending the Finance Committee Meeting this evening to go over employee health insurance renewals. These came back very high and were emailed to Council last week for review. Mr. Hough will present options to the Village and answer any questions.
- I will attend the Local Government Services Conference at the end of the week. I will be attending the required Certified Public Records Training and will represent Council members as mandated by HB 9. I will also attend a class on cybersecurity and hope to obtain contact information for the Village and learn more about the requirements for HB 96.

Thank You,
Jamie Morley
Finance Director/Clerk of Council